

<b>Job Title</b>	Children and Family Pastor
<b>Responsible to</b>	Associate Vicar (Line Manager)
<b>Direct Reports</b>	Children and Youth worker

### **Liaises with**

The senior vicar, all SPH staff, PCC, SPH congregation, volunteers, visitors, parish residents and members of the public.

### **Key Areas**

Leads and is accountable for the strategy to deliver the City shaper vision among our children, families and our community. Equipping a generation to know who they are in God, live out their faith in their homes, schools and communities and exercise their God- given influence wherever they are.

Day to day operational management and coordination of children and family ministry ensuring complete coverage of all Sundays and associated events.

Actively creates and maximises current and future opportunities to impact the lives of both children and families within the Parish with the Gospel of Jesus Christ.

Working with the Communications and Media Manager, develop an effective communication schedule to engage parents and families both internally and externally with the SPH vision, mission and strategic priorities.

Working with the H of HR and Resourcing, develop and co-manage a volunteer, sabbatical and work experience and apprentice strategy.

### **Overview of Role**

#### **Ministry**

- Ability to work and lead within the full scope of SPH including the SPH school, charitable trusts, facilities, properties, ministries, staff, volunteers and their respective ministry responsibilities.
- Work with leadership and the team in identifying and incorporating a sustainable and comprehensive children and family ministry that supports the church's overall vision, mission, and values
- Works collaboratively with Communications and Media Manager to ensure effective internal and external communication strategy and budget.
- Offer strategic insight and provides leadership on best practices within family and children's ministry
- Through prayer and with ministry, develop innovative exciting methods that will impact the lives of children with the gospel of Jesus Christ.
- Develop and maintain close relationships and support that equips and encourages parents to raise their children to become fully devoted followers of Christ
- Develop innovative ministry training methods that equips children to share their faith with others

## **Spiritual Development**

- Support and models individual whole person discipleship - (weekly worship, prayer, scripture reading; small group, volunteering, etc.).
- Understands, supports and enables SPH vision and values to be demonstrated in action.
- Be or become a regular active member of SPH.

## **Leadership**

- Working with the Assistant Pastor, develop strategies and realistic implementation plans that are 'current' and exciting and meet the needs of the children and families within SPH and in the wider Parish
- Working with the Youth and Young Adults Pastor, develop 'end to end' programmes for families and for children moving into youth
- Maintain and be involved with external networks addressing specific family and children issues and concerns. Keep abreast of changing legislation and laws affecting Children and Families. Consult with Head of HR and Resourcing on matters needing expert advice.
- Expand SPH's network with churches for support and ensuring of best practice.
- When needed and requested, attend PCC meetings to provide recommendations and insight and leadership on various Children and Family matters and concerns.
- Support annual benchmarking comparison of best practices making appropriate recommendations to leadership on changes and other relevant matters whilst not compromising sound stewardship and the SPH values.
- Make recommendations of staffing options to maximize the giftings and talents of volunteers in line with ministry needs.

## **Volunteers and Lay Leadership/recruitment**

- Identify and invest in relationships of people who have a passion for and expertise to share in the children and family ministry

## **Key Responsibilities**

**Leads and is accountable for the strategy to deliver the City shaper vision among our children, families and our community. Equipping a generation to know who they are in God, live out their faith in their homes, schools and communities and exercise their God-given influence wherever they are.**

Develop a programme of Biblical teaching & exciting activities that inspires children to a greater commitment

Be responsible for the planning and delivery of Children's Ministry programming for children including: selecting and/or developing term curriculum for Sunday groups and planning activities (crafts, games, dramas, etc.)

Create opportunities to share the gospel in primary schools and in other areas of the local community as opportunities present themselves – school assemblies etc.

Working with the Assistant Pastor and the Youth and Young Adults Pastor develop and deliver discipleship training for children

Actively seek and develop relationships with external community initiatives and children and family agencies to enable City Shaper vision.

Initiate potential evangelistic events for children and families within the Parish including holiday activities and clubs.

Develop a focused and easily implemented programme of parenting courses, the provision of Christian parenting resources, facilitating 'Parent Breakfasts' where specific parenting topics can be addressed and investing in personal relationships with the parents/carers themselves

**Day to day operational management and coordination of children and family ministry ensuring complete coverage of all Sundays, school assemblies and associated events.**

Develop and manage Children's Ministry volunteer teams for Sunday groups: including recruitment and training, ensuring that safeguarding legislation is upheld. Ensure that each Children's Ministry volunteer is cleared, certified and trained to the appropriate Safeguarding (DBS) standard and the required records are kept supporting a safe environment for all children involved in SPH ministries.

Actively build close relationships with surrounding schools including St Paul's School

Working with the Assistant Pastor, develop reviews and measures to ensure best practice

Provide pastoral care for both children and families.

Proactively develop relationships with potential volunteers, equipping each one with the required resources and encouragement/discipleship, scheduling and organizing rotas ensuring that each volunteer is reminded of their serving opportunity/commitment in a timely fashion

Offer support, training and coaching to equip parents/carers to encourage and assist their families to pursue Christ and become mature disciples

To support the community 'Bumps and Babies' and toddler groups with resources and pastoral care.

Working with the Assistant Pastor and the Youth and Young adults Pastor, prepare and lead dynamic, exciting All-Age/Family Services and other whole Church events including CityKids Church and Worship For Everyone Services.

To play an active role in the wider staff team, contributing to whole church events, including Christmas and Easter Services and the Church Weekend Away

**Actively creates and maximises current and future opportunities to impact the lives of both children and families within the Parish with the Gospel of Jesus Christ.**

The development and delivery of the Annual Children and Families Evangelism Plan as it relates to children and their parents/carers

Keeps abreast of local and governmental children and family initiatives and engages with the relevant groups as appropriate.

**Working with the Communications and Media Manager, develop an effective communication schedule to engage parents and families both internally and externally with the SPH vision, mission and strategic priorities.**

Scope and develop a communication schedule that encourages parents to engage with the Children's Ministry and encourages and equips them to nurture their children's faith

Actively ensure that the Children and Families activities gain regular and corporate prayer and appropriate coverage within the Church agenda and media

**Working with the H of HR and Resourcing, develop and co-manage a volunteer, sabbatical and work experience and apprentice strategy.**

Actively seek out new opportunities for volunteers, sabbatical and work experience

## **Essential Skills**

- Strong active Christian faith with a passion for ministry and a Godly working environment
- Proven knowledge of safe guarding and relevant children and family legislation
- Proven knowledge and experience of working with the stages of child development and families, including spiritual development
- Demonstrable knowledge and understanding of the educational, social and emotional worlds of children in the 21st century
- Proven experience of working with families dealing with the challenges of parenting and an openness to support parents and carers in a range of contexts
- Able to use a wide range of teaching strategies to make the Bible relevant and exciting to children and families
- Experience of and knowledge of pastoral and counselling strategies specific to working with children
- Strong team player and willingness to work within a ministry team
- Confidence in leading both small groups or larger meetings
- Relationship and bridge building skills
- Flexibility and enthusiasm
- Excellent administrative skills

- Brilliant interpersonal skills, comfortable in new, unstructured and unpredictable situations
- Show drive, initiative and ability to work independently
- Excellent written and oral communication skills
- Discretion
- Ability to multi-task and prioritise
- Ability to work well under pressure and meet deadlines
- Proficient IT skills including Microsoft Office

**Desirable Qualifications**

A degree or equivalent in Theology, Ministry or Education  
Experience of working within a Church environment.